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**MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE OF THE OWNERS CORPORATION, STRATA PLAN 47991, 41 Rocklands Road Wollstonecraft held on *Monday 3 September 2001 at 6:15 p.m.* in the Offices of Bright & Duggan, 37-43 Alexander Street, Crows Nest, NSW 2065**

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**PRESENT:** P. Dickeson, C. Murray, J. Robertson, J. Emerey, E. Nichols,  
M. Connors, J. Bassi, T. Moon

**IN ATTENDANCE:** P. Court (Bright & Duggan)  
D. Raska (Caretaker)

**CHAIRMAN:** P. Court chaired the meeting.

**MOTION 1:** *Resolved* that the minutes of the previous meeting held on  
*Minutes* *9 July 2001* be adopted.

Matters Arising

***Foxtel***

P. Dickeson tabled further information from Foxtel and Telstra. Telstra survey was approved and is to be tabled at the Annual General Meeting.

***Driveway***

Repairs to be made to driveway. Quotes to be organised as per discussion re new paving system.

***DFT Claim***

Has been knocked back. Managing Agent to investigate engaging Noel Boyd re required repairs.

***Roof Membrane***

R. Cortis approved to organise tenders for roof membrane.

***Cleaning/Caretaking***

Ezko Management are supposed to be contacting T. Moon on a monthly basis. Managing Agent to follow up.

***CCTV***

Installation to begin on 3 September 2001 and should take ten days to install.

***Security***

KSS Log system is not currently working. Reduced rate to be charged by KSS Security until system is properly operational. Log in caretaker's office to be filled out until such time as log reports are being received again.

**MOTION 2:** The Financial Statements were received.  
*Finance*

**MOTION 3:**

***Caretakers Report received***

- Large rubbish items being dumped in garbage rooms. Managing agent to send circular re rubbish disposal and recycling.
- Light timers to be adjusted.
- Rocklands Road garden to be watered two afternoons a week for at least fifteen minutes.
- Rubbish and leaves blown around visitors' carpark entrance to be cleaned up.

**MOTION 4:**

Changing colours Pty Ltd to be approved to paint the base of the mural for repairs.

**MOTION 5:**

- Front door lock to be swapped with rear gate of the same key.
- Quotes to repair and repaint pergolas to be organised by Managing Agent.
- Level 2 outside lift in visitors' carpark - water is pooling on the floor.

**GENERAL BUSINESS:**

Next meeting 6 November 2001.

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**CHAIRMAN**

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**DATE**