

STRATA PLAN 47991
41 Rocklands Rd, Wollstonecraft

**MINUTES OF
EXECUTIVE COMMITTEE MEETING**

held on Monday 5 December 2005

M I N U T E S

Present: B. Burke R. Flannery P. Dickeson
C. Murray R. Joy T. Moon
C. Wykes D. Handley I. Smith.

Attending: Phillip Torpy (Bright & Duggan Pty Ltd).

Chairman Phillip Torpy and Tony Moon co-chaired the meeting.

MOTION 1: *Resolved* to adopt the minutes of the previous executive committee meeting
Minutes held on 24 October 2005.

MOTION 2: *Resolved* to appoint the following office bearers to the executive
Office bearers committee:

Chairperson: T. Moon
Secretary: D. Handley
Treasurer: C. Murray

R Joy has volunteered to assist T. Moon
T Moon has volunteered to assist D. Handley

MOTION 3: *Resolved* that the following sub-committees be set up:
Sub-committees

- Finance, budget and contracts – T. Moon, C. Murray, C. Wykes and I. Smith.
- Major Works- T. Moon, R. Joy, C. Wykes and D. Handley.
- Parking - T. Moon, R. Flannery, P. Dickeson and C. Murray.
- Operations, general maintenance – T. Moon, B. Burke and R. Joy.
- Communications – T. Moon, P. Dickeson and D. Handley.

MOTION 4: a) *Resolved* that T. Moon liaise with the strata manager on behalf of the
Executive liaison executive committee.

b) *Resolved* that R. Joy be the alternate executive committee liaison.

MOTION 5: *Resolved* to conduct a common property glass safety audit.
Glass audit

MOTION 6: *Resolved* not to conduct a utilities and utility meters audit.
Utilities audit

General Business The following was agreed:

1. U107 has window and door seal problems, which are to be investigated by major works committee.
2. Vandalism in pool area to be further investigated.
3. U29 letter relating to insurance claim. Letter sent by Bright & Duggan's lawyer awaiting response.
4. U16 satellite dish request resolved with resident by phone.
5. Security & Fire services monitoring to be reviewed.
6. Replacement compliant deadlocks to doors to be recharged to owners.
7. U87 to be charged with agreed amount for pergola.
8. Garbage sliders compliance to be followed up with cost for replacement.

Executive committee meetings to be held on 6 February, 10 April, 26 June, 21 August and 23 October 2006, subject to change.

Annual general meeting to be held on 4 December 2006, subject to change.

There being no further business the meeting closed at 7.40pm