

**STRATA PLAN 47991**  
**41 Rocklands Road, Wollstonecraft**

**MINUTES OF**  
**EXECUTIVE COMMITTEE MEETING**  
*Monday, 17<sup>th</sup> November 2008*

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**MINUTES**

**Present:** R. Flannery, C. Murray, R. Joy, R. Vernon, A Loibl, D Walker,  
B. McCosker

**Apologies:** T. Moon, B. Jaworski

**Attending:** R. Cheng (Bright & Duggan Pty Ltd), A. Joy

**Chairman:** Ray Joy chaired the meeting and opened proceedings at 6.00 pm.

**MOTION 1:** *Resolved* to adopt the minutes of the previous Executive Committee  
*Minutes* meeting held **20<sup>th</sup> October 2008** with the following amendments:

Present: Ian Smith  
Apologies: Barbara McCosker

Motion 1:

3. To confirm that all items have been attended to in the OH&S  
Report

Motion 2:

1. To confirm if payments have been made to Commander and to peruse a refund.
4. To chase J. Mazuraki for the tax invoice of \$3,500 which is in relation to the owner's corporation's supervision of unit 18 renovation works.

Motion 4: To confirm if the treadmills have been removed by Kris for council removal.

Motion 7: To confirm that the new keys procedure is in place and to confirm how many keys have been distributed so far.

- MOTION 1:**  
*Continued*
- Motion 8: Agreed to further investigate rental/purchase of a cross trainer or similar piece of equipment.
- Motion 9: To obtain the audit report at the earliest convenience.
- MOTION 2:**  
*Financial statement*
- The financial statement was received. Treasurer's report dated November 2008 was tabled at the meeting.
1. The managing agent to send to the Ian and Colin of the EC a list of all unallocated deposits and creditors in debit.
  2. Resolved that a budget increase by 6.3%, to achieve an Admin Fund of \$547,823 and a Sinking Fund of \$304,000. be proposed at the AGM
  3. David, Ian and Collin of the EC will reconcile the figures in the budget and redistribute to the EC.
- MOTION 3:**  
*Correspondence*
- Correspondence received and responded to as per the correspondence sheet tabled at the meeting.
- Unit 142 – the Committee will request Premier Waterproofing to investigate reported flooding in unit 142's garage.
- MOTION 4:**  
*Strata Managers Report*
- No report was tabled. No matters requiring action were raised at the meeting.
- MOTION 5:**  
*Housekeeping Report*
- No report was tabled. No matters requiring action were raised at the meeting.
- MOTION 6:**  
*Major Works Report*
- No report was tabled. No matters requiring action were raised at the meeting.
- MOTION 7:**  
*Parking Report*
- The Parking report was received.
- Special by-law – resolved to adopt the special by-law prepared by Stephen Goddard for presentation to the next AGM.
- MOTION 8:**  
*Communications Report*
- No report was tabled. No matters requiring action were raised at the meeting
- MOTION 9:**  
*Common Property*
- General business:
1. Draft Agenda for the AGM to be finalised and adjustments made for the EC to review.
  2. A projector for presentation is to be organised for the AGM.

There being no further business for consideration the Chairman declared the meeting closed at 8.05 pm.