

## MINUTES

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*of the Executive Committee Meeting of SP 47991, 41 Rocklands Road, Wollstonecraft  
held Monday, 21 June 2010*

- Present:* Sue Boyd, Ray Joy, Colin Murray, Robert Vernon, David Walker,
- Apologies:* Arlaina Loibl, Chris Wykes,
- Attending:* Bart Jaworski (Bright & Duggan Pty Ltd)  
Kris Pruszynski (Kristal Property Services)
- Chairman:* Ray Joy chaired the meeting and opened proceedings at 6:00pm.

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*Motion 1  
Minutes*                    **Resolved** that the minutes of the previous executive committee meeting held 17 May 2010 be adopted with the correction that Chris Wykes was present at the meeting.

Matters arising:

1. Civil Fire Design monthly report to be emailed to Kris Pruszynski & David Walker.
2. Fire Alarm notifications order – 1<sup>st</sup> point of contact Kris Pruszynski, 2<sup>nd</sup> David Walker, 3<sup>rd</sup> Ray Joy.
3. Security breach notification order – 1<sup>st</sup> point of contact Kris Pruszynski, 2<sup>nd</sup> Ray Joy.

*Motion 2  
Building  
Supervisor  
Report*                    The building supervisor's monthly report was received, discussed and actioned as required.

1. It was noted that number of common exhaust fans required service. The fans in foyers 7 & 10 are being attended to at the moment.
2. Our painter Heino Berger is in a process of the regular touching up of paintwork on the common property .
3. Charlie, new gardener, started the garden contract and is implementing the garden plan under supervision of Kristal Property Services and Chris Wykes of the Executive Committee.

*Motion 3  
Strata Managers  
Report*

The strata managers report was received and discussed. The Executive Committee approved the following requests subject to the standard terms and conditions:

1. Unit 44 - split system air conditioning.
2. Unit 87 - floating timber floor.
3. Unit 95's correspondence was noted. The Executive Committee agrees there are number of by-law breaches in regards to external appearance of the Units. Resolved to issue a general circular to all residents in regards to By-law 17.
4. Next month's agenda to combine Strata Managers Report and Correspondence.

*Motion 4  
Committee  
Reports*

1. Operations – received. **Resolved** that Colin Murray be the Operations Sub Committee Chairman.
2. Works – received.
  - a. J J Newlin-Mazaraki's fee proposal to project manage the new communications infrastructure was received and approved at the meeting.
  - b. Render repairs to the walls in units 22 and 47 are now completed.
  - c. Unit 158 water penetration is being addressed.
3. Community Services (Communications/Gym) – received. All gym equipment is working and being regularly services. Resolved that Bob Vernon will prepare a proposal for the replacement of equipment

*Motion 5  
Correspondence*

Dealt with under Motion 3 above.

*Motion 6  
Common  
property*

Dealt with under Motion 4.b (works).

*Motion 7  
Financial  
Position*

The statement of financial position and performance was received.

*Next meeting – Monday, 19<sup>th</sup> July 2010*

*There being no further business the meeting closed at 7.10 pm.*