

STRATA PLAN 47991
41 Rocklands Road, Wollstonecraft

MINUTES OF
EXECUTIVE COMMITTEE MEETING
Monday, 22nd September 2008

M I N U T E S

- Present:** R. Flannery, C. Murray, A Loibl, D Walker, T. Moon
- Apologies:** R. Joy, R. Vernon, B. Jaworski, B. McCosker
- Attending:** R. Cheng (Bright & Duggan Pty Ltd)
- Chairman:** Tony Moon chaired the meeting and opened proceedings at 6.02 pm.
- MOTION 1:** *Minutes* **Resolved** to adopt the minutes of the previous Executive Committee meeting held **18th August 2008**.
- MOTION 2:** *Financial statement* The financial statement was received. Treasurer's report dated **August 2008** was tabled at the meeting (copy attached). **Resolved** that Premier Waterproofing send invoices to all executive committee members and Bright and Duggan.
- MOTION 3:** *Correspondence* Correspondence received and responded to as per the attached correspondence table.
- Unit 74 approval for dog given subject to unit 74 confirming no objections from their immediate neighbours, B&D to issue letter advising of same.
 - Resolved to accept Kristal Property Services' request to increase their annual fees by 5%.
- MOTION 4:** *Strata Managers Report* The Strata Manager's Report was received.
- Civil Fire Design's quote for rectification works arising from annual fire inspection approved subject to removal of alarm installation for unit 18 (which is now installed).
 - Alarm installation costs to be recharged to respective unit owners.
- MOTION 5:** *Housekeeping Report* **Resolved** to renew the maintenance agreement with The Firm to maintain the gym equipment.
- MOTION 6:** *Major Works Report* The Major Works September 2008 was tabled at the meeting (copy attached).
- Minor building works (repairs) investigated/undertaken during the month was discussed. There were no outstanding matters arising.
 - The executive committee will arrange for a walk around prior to the next meeting to review what major works are to be included in 2009 budget.

MOTION 7:
Parking Report

The Parking report was received.

- Noted that availability of parking in the Visitor Car Park has improved.
- Quotes for new Visitor Parking Signage were reviewed.
- Parking Sub Committee requested to install Visitor Parking space signage including directional exit signs as required.
- Committee to liaise with Elders Real Estate regarding a proximity key registry for their new tenants.

MOTION 8:
Communications Report

The Communications report was tabled

- Web site is being maintained on a regular basis.
- Updated proposals for the installation of cabling for PayTV are being sought. Given the complexity of the building design the Owners Committee consulting architect is helping to shape the design brief.

MOTION 9:
Common Property

Action taken on the previously circulated OH&S inspection report was reviewed. DW & TM to meet to discuss any further action required

There being no further business for consideration the Chairman declared the meeting closed at 7.35pm.

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CHAIRMAN

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DATE